

THE SCHOOL DISTRICT OF STURGEON BAY
Regular Board of Education Meeting
Wednesday, November 14, 2018

President Hooker called the meeting to order at 7:02 PM in the high school library. The Pledge of Allegiance was recited.

Present were Commissioners: Hooker, Miller, Stephens, Holland, Chisholm Jennerjohn, Stephani.
Excused: Alger & Hougaard. Also present were Superintendent Tjernagel and Business Manager Holtz.

- a. Motion: Holland/Stephens to adopt the agenda noting that we will be going into Executive Session per SS 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Items being discussed are: Request from a former Professional Staff Member and Request from an Administrative Staff Member. Motion carried unanimously.

PUBLIC PARTICIPATION SECTION—also known as audience to visitors and delegations (as noted in Board Policy 0167.3 Public Participation at Board Meetings): None.

STUDENT COUNCIL REPRESENTATIVE REPORT: Ms. Tess reported that 4 members packaged boxes for the Adopt a Soldier program. The council is planning a talent show with a target of raising \$700.00 through cash and canned goods & candy cane sales. The council will also adopt a family in the district to provide for that family for the holidays.

MINUTES: Chisholm/Stephani to approve the October 17, 2018 minutes. Motion carried unanimously.

BILLS: Motion Stephens/Jennerjohn to approve the October, 2018 board bills. Motion carried unanimously.

CONSENT AGENDA:

1. The school district received an anonymous donation of \$10,000 that will be applied toward the Allies in Mental Health work this year and/or Tech Ed and/or STEM/STEAM program. Door County Medical Center donated \$1,000 toward our participation in the Allies in Mental Health work. The Sturgeon Bay Parent Teacher Organization (PTO) donated the following: \$2,800 towards our Peaceful Playgrounds project for Sawyer Elementary and Sunrise Elementary; \$937 to help fund this year's Opera for the Young visit, supplies for the Sawyer STEAM program, and funding for upcoming field trips to the Weidner Center and Schopf's Dairy Farm; and \$650 in book donations were made to Sunset, Sawyer and Sunrise schools from sales at our most recent book fair held at Sunrise during parent/teacher conferences.

The Greenhouse Project received the following donations: \$2,500 anonymously from the Door County Community Foundation in Memory of Margaret McGuire; \$1,400 from the Door County Community Foundation and the Carol Coryell Scholarship Fund for Deserving Students; \$600 from the Door County Community Foundation Green Fund; \$500 from Door County Medical Center; \$250 from the Kiwanis Club of Sturgeon Bay.

A motion to thank these groups and the individuals associated with them for their generosity, as well as approve the grants and donations is recommended.

2. **Resignations** – Cheryl Martinson resigned last month from her position in Food Service. A motion to approve her resignation is recommended.

Stephens/Miller to approve the consent agenda items as presented. Motion carried unanimously.

OPERATIONS AGENDA:

1. Consent Agenda items requiring attention (if any): none.
2. Notice Board of Education Election on April 2, 2019
Declarations of Candidacy and Campaign Registration Statements must be filed by 5:00 P.M. on January 2, 2019. Paperwork should be available in the District Office starting on December 3, 2018. A school board election will be held on April 2, 2019. The three board members whose three-year terms of office will expire in April of 2018 are Scott Alger, Beth Chisholm, and Chad Hougaard. Additionally, there would be a one-year term of office for the final year of John Hauser's seat, currently held by Mike Stephani.
3. Approve Trip to Italy and Greece for the Summer of 2020: Motion Stephani/Stephens to approve the summer of 2020 trip to Italy and Greece. Motion carried unanimously.
4. Approve 2019-2020 Calendar: Motion Stephens/Chisholm to approve calendar option 2 for the 2019-2020 school year. Motion carried unanimously.
5. Approve Approach for HS/ District Office Entrance Project: Motion Stephens/Holland to approve the timeline and funding approach for the High School/District Office Entrance project. Motion carried unanimously.
6. First reading of Board Policy 0144.1 – Compensation (revised)
7. First reading of Board Policy 0161 – Parliamentary Authority (revised)
8. First reading of Board Policy 0164.2 – Special Meetings (revised)
9. First reading of Board Policy 0165.3 – Special Meetings (delete)
10. First reading of Board Policy 1213 – Student Supervision and Welfare (revised)
11. First reading of Board Policy 1422 – Nondiscrimination and Equal Employment Opportunity (revised)
12. First reading of Board Policy 2271 – Early College Credit Program (revised) :
13. First reading of Board Policy 2271.01 Start College Now Program (new):
14. First reading of Board Policy 2412 – Homebound Instruction Program (revised)
15. First reading of Board Policy 2461 – Recording of IEP Team Meetings (revised)
16. First reading of Board Policy 3120 – Employment of Professional Staff (revised)
17. First reading of Board Policy 3120.04 – Employment of Substitutes (revised)
18. First reading of Board Policy 3120.10 – Job Sharing (revised; technical correction)
19. First reading of Board Policy 3122 – Nondiscrimination and Equal Employment Opportunity (revised)
20. First reading of Board Policy 3123 – Section 504/ADA Prohibition Against Disability Discrimination in Employment (revised)
21. First reading of Board Policy 3139 – Staff Discipline (revised)
22. First reading of Board Policy 3160 – Physical Examination (revised)
23. First reading of Board Policy 3430.01 – Family & Medical Leave of Absence “FMLA” (revised)
24. First reading of Board Policy 4122 – Nondiscrimination and Equal Employment Opportunity (revised).
25. First reading of Board Policy 4139 – Staff Discipline (revised)
26. First reading of Board Policy 4160 – Physical Examination (revised)
27. First reading of Board Policy 4430.01 – Family & Medical Leave of Absence “FMLA” (revised)
28. First reading of Board Policy 4440 – Job-related Expenses (revised)
29. First reading of Board Policy 5111 – Eligibility of Resident/Nonresident Students (revised)
30. First reading of Board Policy 5200 – Attendance (revised)
31. First reading of Board Policy 5512 – Tobacco Use by Students (revised)
32. First reading of Board Policy 5516 – Student Hazing (revised)
33. First reading of Board Policy 5530 – Drug Prevention (revised)

34. First reading of Board Policy 5540 – The Schools and Governmental Agencies (revised)
35. First reading of Board Policy 5630 – Corporal Punishment (revised)
36. First reading of Board Policy 5772 – Weapons (revised)
37. First reading of Board Policy 5870 – Student Production of Goods and Services (revised)
38. First reading of Board Policy 6330 – Leasing School Property (revised)
39. First reading of Board Policy 6520 – Payroll Deductions (revised; technical correction)
40. First reading of Board Policy 6700 – Fair Labor Standards Act “FSLA” (revised; technical correction)
41. First reading of Board Policy 6830 – Audit (revised)
42. First reading of Board Policy 7217 – Weapons (revised; technical correction)
43. First reading of Board Policy 7440 – Facility Security (revised)
44. First reading of Board Policy 7530.02 – Staff Use of Personal Communication Devices (revised)
45. First reading of Board Policy 8310 – Public Records (revised)
46. First reading of Board Policy 8340 – Providing a Reference (revised)
47. First reading of Board Policy 8405 – Environmental Health and Safety Program (revised)
48. First reading of Board Policy 8462 – Student Abuse and Neglect (revised)
49. First reading of Board Policy 8500 – Food Services (revised)
50. First reading of Board Policy 8760 – Student Accident Insurance (revised)
51. First reading of Board Policy 9130 – Public Requests, Suggestions, or Complaints (revised; technical correction)
52. First reading of Board Policy 9160 – Public Attendance at School Events (revised)
53. First reading of Board Policy 5114 – Nonimmigrant Students and Visitor Programs (revised)
54. Reports:
 - a. Legislative: Through mid-term election and may have new things to look forward to.
 - b. CESA: No report.
 - c. Committee/Seminars: No report.
 - d. Administrative: oral and written reports were presented. Discussion followed re: the fiscal impact of the security/safety updates for the high school/district portion of the building. Discussion also followed about the proposed improvements to the middle school playground/parking lot improvements. Mr. Sigl talked about the discussions they have had about how to do a stepped approach to the project. Business Manager Holtz reported that an audit update every three years is required relative to an actuarial study on post-retirement benefits and what the potential liability is. The deadline is being pushed back. Referendum discussions: teacher salaries projected at 2 ¼ %, and review year 1 and extrapolate figures. We need to approve our ballot referendum question by Jan. 22, 2019. This will be addressed at the Jan 16, 2019 meeting of BOE.
 - e. Superintendent Tjernagel summarized ongoing activities for the month as well as upcoming events. The newsletter went out to the public. The base projection document from 3 years ago is being reviewed and compared to where we are at now. The board will talk more about this before we lock items in with the referendum discussion. Mr Tjernagel commended Mr. Nickel, the choir, the band and the students on a wonderful Veterans Day Program that was very respectful of all who attended.

36. Executive Session

Motion: Stephani/Holland to adjourn to Executive Session (with roll call vote) at 9:26 PM.
 Motion carried unanimously..

Motion: Holland/Jennerjohn to return to open session at 10:01 PM with roll call vote. Motion carried unanimously.

- i. Request from a former Professional Staff Member: Motion: Stephani/Jennerjohn to approve request by KF, pending repayment of contract overpayment minus the insurance as laid out in the invoice from the business office. Motion carried unanimously.
- ii. Request from an Administrative Staff Member: No formal request received, no action taken.

55. Holland/Jennerjohn to adjourn at 10:02 PM. Motion carried unanimously.

Respectfully submitted by,
Ann DeMeuse
Board Recording Secretary

Date: _____

President's Signature: _____